

Child Protection Policy

Introduction

Following requests from ride leaders, coaches and other volunteers (collectively called “volunteers” for the rest of this document) the Clifton CC committee has recognised the need for a participation policy for young people taking part in Clifton CC organised activities.

This policy does not apply to sporting competition which is covered by the regulations of the relevant governing bodies. It is particularly aimed at events such as club runs, coaching sessions etc.

A complete code of good practise [“Policy and Procedures for the Protection of Children and Vulnerable Adults”](#) (external link) has been written by British Cycling (“BC”), the governing body for cycle sport in the UK, should be read in conjunction with this document. Clifton CC is affiliated to BC and, consequently, support and will adopt this policy for all Clifton CC cycle events.

However, the code is general in nature and this document sets out a Clifton CC Youth Policy that specifies how young people can participate in our activities. The policies below have been created not to stop children participating, but to give a framework to support both them, their parents and volunteers.

Nothing is as successful in encouraging children to take part in sport as encouragement, a welcoming environment and a common sense implementation of guidance, not a rigid enforcement of rules. It is hoped this policy will be implemented in this spirit.

As already defined in the BC publication “Policy and Procedures for the Protection of Children and Vulnerable Adults”

- Anyone under the age of 18 is considered to be a child/young person
- All policies and procedures described refer to vulnerable adults as well as children
- The term parent is used as a generic term to represent parents, carers and guardians

Welcoming young people

Many volunteers are concerned by the prospect of unaccompanied young people on their rides, especially the risk that they may not be able to keep up. There are also concerns about potential responsibilities towards children.

This guide sets out a set of commonsense rules which should make it easier for volunteers to cater for unaccompanied young people and understand their responsibilities in such circumstances.

Participation by young people in activities

These are, in principle, open activities for all ages and therefore should aspire to general aspects of good practice. Any attendee has a right to expect a quality, well run, supportive experience regardless of age. This includes the Clifton CC regular weekly rides. If the club considers an activity or event is unsuitable for young people it will make this obvious in any promotion or entry details.

Activities that are supportive, well run, apply common sense and have the best interests of the

participant at heart are unlikely to attract complaints or criticism.

However it must be recognised by volunteers, participants and their parents that these rides are public events for all ages and the duty of care that can be provided by the volunteer is only at a level of good practice for all ages. Child protection procedures are included in all planning and execution of club activities and represent good practice.

Volunteers organising activities which have regular child participation, even if accompanied by parents, are encouraged to familiarise themselves with “Policy and Procedures for the Protection of Children and Vulnerable Adults”

In detail:

1. A young person under 13 may participate in an Clifton CC activity only if a current member of Clifton CC and accompanied by a parent
2. For racing events, the minimum age is set by the body under whose rules the race is run. Currently this is 12 for CTT timetrials. In this case, the parent must be present at the event, but will not accompany the young person on the course.
3. A young person aged from 13 to 17 may participate in an Clifton CC activity only if a current member of Clifton CC and is either accompanied by a parent or unaccompanied but has ‘blanket’ parental permission through the Clifton CC Membership Application form
4. Anyone under 18 must wear a cycle helmet whilst taking part in any Clifton CC cycling event

Note 1: Cycle helmets should have a “CE” mark and meet one of these standards; BSEN1078: 1997 (European Standard), SNELL B-95 (American Standard).

Participation in activities specifically organised for young people

In all activities organised by the club, volunteers have a duty of care over participants including children. However, an activity specifically organised for young people where the volunteer takes a greater duty of care over minors clearly falls within the scope of the Children’s Act and the volunteer should:

- complete a BC ‘Self Declaration Form’ (within “Policy and Procedures for the Protection of Children and Vulnerable Adults”)
- receive child protection awareness training
- have a criminal records check i.e. disclosure (can be arranged through BC)

The self declaration form provided by BC is the first stage of a records checking process and must be completed by the volunteer. This gives permission for BC to obtain the necessary checks as required, and provides the initial information needed to accept an activity provider.

All volunteers involved in running the activity should make themselves fully aware of the provisions of “Policy and Procedures for the Protection of Children and Vulnerable Adults” (link above)

Young people attending this type of activity would need to be Clifton CC members and have parental permission.

Clifton CC Club Welfare Officer

For any concerns or queries at all, members, volunteers or parents should, in the first instance, contact the Clifton CC Club Welfare Officer.

In conjunction with the British Cycling's National Child Protection Officer ("NCPO"), their role is to promote and support the implementation the British Cycling's policy on good practice and child protection.

Responsibilities:

- To liaise with the British Cycling's NCPO on matters of Child Protection
- To promote British Cycling's 'Child Protection and Good Practice Policy and Procedures' in the club
- To advise the development of junior and youth activity within the club
- To support the registration of all personnel involved with junior cycling
- To receive, record and pass on to the NCPO any concerns about the behaviour of members to other members and particularly those relating to the welfare of young cyclists.

Clifton CC Club Welfare Officer - Andy Stanforth (welfare@cliftoncc.org)

Further Contacts

If members, volunteers or parents have any serious concerns that they feel they wish to discuss with someone outside the club, or they are dissatisfied with the response on a matter from the club, they should contact:

- City of York Council's [Children's Services Advice, Assessment & Early Intervention Team](#) on 01904 551900 during office hours or the emergency duty team on 08450 349417 outside office hours, at weekends and on public holidays.
- [ChildLine](#) 0800 1111 for children to call for help or advice.
- [NSPCC](#) 0808 800 5000 for adults to call for advice.